

OAK PARK SCHOOL DISTRICT

13900 Granzon • Oak Park, MI 48237
www.oakparkschools.org

VERIFICATION OF PROFESSIONAL EXPERIENCE

To: _____
Previous Employer Name

Re: _____
Candidate Name

The above-named applicant is a candidate for a position with the Oak Park School District, and has indicated professional experience with your district/company. The applicant's signed Authorization for Release of Information is attached.

Please verify the type of employment and length of service. This information will be used as part of the screening process and for placement on the salary schedule.

Position(s): _____

From: _____ To: _____ Full Time: Part Time:

Did the applicant have tenure in your district? Yes: No:

Qualifications

Satisfactory

Unsatisfactory

- | | | |
|-------------------------------|--------------------------|--------------------------|
| 1. Classroom teaching | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Pupil relations | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Staff relations | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Parent/community relations | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Attendance/Punctuality | <input type="checkbox"/> | <input type="checkbox"/> |

Would you rehire? Yes: No: If not, why? _____

Reason for leaving: _____

Completed by: _____ Title: _____

Signature: _____ Date: _____

Please return to:

Human Resources
Oak Park School District
13900 Granzon St.
Oak Park, MI 48237
(248) 336-7700 telephone
(248) 336-7738 facsimile

AN EQUAL OPPORTUNITY EMPLOYER